

**UNION SPRINGS SCHOOL DISTRICT
BOARD OF EDUCATION MEETING**

AGENDA

**August 28, 2017
MS/HS Auditorium**

Pledge of Allegiance

Acceptance of the Agenda and Minutes

The agenda for the August 28, 2017 Meeting	1.1
The minutes of the August 14, 2017 Regular Meeting	1.2

Verbal Communication

It is the practice of this Board to encourage the community to use this portion of the meeting to share information and concerns with board members. Individuals wishing to address the Board are asked to **sign up in advance** before the meeting or at the beginning of the meeting, giving their name and address to the Board Clerk. Names will be placed on a speakers list and speakers will be called in the order signed up. Speakers are asked to keep their remarks to 5 minutes. Questions raised in “verbal communications” may be referred to the Superintendent to prepare a response by the next morning. The questions will be requested in writing to ensure clarity. At the discretion of the Board President, inaccurate information may be given a response.

Comments from Visitors

Superintendent’s Report:

Presentations & Reports to the Board:

- *Presentation of Picnic Tables – Sandy Tratt & Girl Scouts from Troop 40229*
- *Legal Update – Colleen Heinrich, Esq. & Cayuga County Sheriff’s Department Investigator, Brian Schenck*
- *Presentation of Middle School Principal Goals for 2017-2018*

Convene Regular Meeting

School Board ACTION – NEW BUSINESS

MOTION, to adopt all District, Instruction and Business Resolutions as presented:

Instruction

CSE Recommendations	2.1
Approve 2017-2018 Professional Development Plan.....	2.2

Business

Acceptance of Donation – Picnic Tables.....	3.1
Declare Surplus Property –Buses & Van.....	3.2
Approve 2016-2017 Budget Transfer.....	3.3

MOTION to adopt all Personnel resolutions as presented:

Personnel

Accept Resignation – Science Teacher – D. Zdanowski.....	4.1
Accept Resignation – Long Term Substitute (.4 fte) Music Teacher – J. Diana.....	4.2
Creation of Groundskeeper-Building Maintenance Person Position.....	4.3
Appoint High School Science Teacher – V. Jouraeva, Ph.D.....	4.4
Appoint Technology Teacher – J. Dean.....	4.5
Appoint School Bus Driver – W. Main.....	4.6
Appoint Non-Certified Substitute Teacher-F. LoMascolo.....	4.7

Appoint Non-Certified Substitute Teacher/Teacher Assistant – J. Ford.....	4.8
Approve End of FMLA – M. Phillips.....	4.9
Appoint Long-Term Certified Substitute Music Teacher – J. Young-Walczyk.....	4.10
Appoint Senior Clerk Typist – S. Madden.....	4.11
Appoint Literacy Teacher – G. Weaver.....	4.12
<i>Approve 2017-2018 Transfer – H. Russell.....</i>	<i>4.13</i>

Adjournment



UNION SPRINGS SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

MINUTES, of a Regular Meeting of the Union Springs School District Board of Education held on August 28, 2017, at 7:00 p.m. at MS/HS Auditorium.

Members Present: Jeffrey Culver, Ann Marie Daum, Robin McKay, Randy Morehouse, Carol Quill, Barry Schwarting and Mary Seitz

Members Absent: Daniel Testa and Tom Weaver

Others Present: Jarett Powers, Marge Robbins, Sheila LaDouce, Mike Wurster, Chuck Walker, Brian Schenck, Jennifer Schenck, Sandy Tratt, Kailey Forbes, Catherine Gilmore, Anna & Sid Gilmore, Colleen Heinrich, Esq.

Pledge of Allegiance

Board President Barry Schwarting called the meeting to order at 7:00 p.m.

Acceptance of the Minutes & Agenda

Motion by: Carol Quill Seconded by: Mary Seitz

- 1.1 RESOLVED, that the Board of Education accept the agenda of the August 28, 2017 Board meeting (*along with the inclusion of business addendum item 3.3 and personnel addendum item 4.13*).
- 1.2 RESOLVED, that the Board of Education accept the minutes of the August 14, 2017 Regular Board meeting.

Carried: 7-0

Comments from Visitors - NONE

**Superintendent's Report:
Presentations/Reports to the Board**

- ***Presentation of Picnic Tables – Sandy Tratt & Girl Scouts from Troop 40229***

Girl Scouts, Kailey Forbes and Catherine Gilmore from Troop 40229 presented for donation to the school district, two picnic tables that they made as a community project for their Silver Awards. They presented design ideas to Mr. Wurster last year and were able to get donations of materials from local stores, such as Lowe's and Home Depot. The girls felt that the students at Union Springs needed a place to sit while waiting for their school buses.

The board took a brief break to go outside to see the picnic tables and have light refreshments with the girl scouts, their parents and leaders.

- ***Legal Update – Colleen Heinrich, Esq. & Cayuga County Sheriff's Department Investigator, Brian Schenck***

Investigator Brian Schenck gave an overview to the board members, at the request of President Barry Schwarting, of options and limitations for the drug search and seizure procedures with the use of canines in schools. He also invited the board members to attend the Drug Free Community Coalition Meetings at the Cayuga County Mental Health Building on the 3rd Wednesday of each month. The meetings are a collaboration of law enforcement, counselors and other school districts to discuss drug awareness and prevention. He encouraged the district to have open dialogue with the department and contact him or Sgt. Fred Cornelius with questions or concerns.

Colleen Heinrich, Esq. reiterated Investigator Schenck's remarks, elaborated with regard to legalities of canine searches and answered questions of the board members. She plans to double check the district's Searches & Interrogations policy to be sure that it is compliant.

Call for Executive Session

President Barry Schwarting called for an executive session for the purposes of the employment history of particular individuals and litigation at 7:59 p.m.

Motion by: Ann Marie Daum Seconded by: Robin McKay

Carried: 7-0

Returned to regular session at 9:06 p.m.

Convene Regular Meeting

- *Presentation of Middle School Principal Goals for 2017-2018*

Middle School Principal, Mike Wurster presented the board with his Principal Goals for 2017-2018.

School Board ACTION – NEW BUSINESS

Motion by: Robin McKay Seconded by: Mary Seitz

Instruction:

2.1 RESOLVED, that the Board of Education approve the following **Committee on Pre-School Special Education** recommendations for the **2017-2018** school year:

#658000300
#658000302

RESOLVED, that the Board of Education approve the following **Committee on Special Education** recommendations for the 2017-2018 school year:

#658000407
#658000409

2.2 RESOLVED, that upon the recommendation of the Superintendent, the Board of Education approves the 2017-2018 Professional Development Plan.

Business:

3.1 RESOLVED, that the Board of Education graciously accepts the following donation:

<u>Donor</u>	<u>Item/Purpose</u>
Girl Scout Troop 40229	<i>Two Picnic Tables</i>

3.2 RESOLVED, that the Board of Education declare the following transportation department vehicles as surplus items as they are permanently out of service, and approve vehicles to be placed with Auctions International for sale:

<i>Bus # 131</i>	<i>Year - 2006</i>	<i>Vehicle ID #4DRBUAAN56B252672</i>
<i>Bus # 132</i>	<i>Year - 2006</i>	<i>Vehicle ID #4DRBUAAN76B252673</i>
<i>Bus # 135</i>	<i>Year - 2008</i>	<i>Vehicle ID #4DRBUAAN18B637486</i>
<i>Mini Bus # 137</i>	<i>Year - 2008</i>	<i>Vehicle ID #4DRAPAFH78A500483</i>
<i>Old Food Van # 319</i>	<i>Year - 2000</i>	<i>Vehicle ID #1GCHG39R6Y1269529</i>

- 3.3 RESOLVED, that the Board of Education on the recommendation of the Superintendent and the Assistant Superintendent of Business, approve the 2016-2017 budget transfer of \$150,000 from the Unappropriated Fund Balance to the Repair Reserve.

Carried: 7-0

Personnel:

Motion by: Ann Marie Daum Seconded by: Randy Morehouse

- 4.1 RESOLVED, that the Board of Education accepts the resignation of **Daniel Zdanowski**, from his position as Science Teacher, effective August 30, 2017.
- 4.2 RESOLVED, that the Board of Education accepts the resignation of **Jennifer Diana**, from her position as Long -Term Substitute Music Teacher (.4 fte) effective August 30, 2017.
- 4.3 RESOLVED, that the Board of Education approve the creation of a second Groundskeeper-Building Maintenance Person position pursuant to Civil Service Commission regulations.
- 4.4 RESOLVED, that the Board of Education appoint **Venera Jouraeva, Ph.D.**, to the position of Science Teacher, whose Transitional G Certificate is complete and *pending SED review* in Chemistry (7-12) and Earth Science (7-12), to a four (4) year probationary period in the tenure area of Science Teacher, effective August 30, 2017 and tentatively ending on August 29, 2021 and to be paid at Step 19, B+72M, \$71,629 for the 2017-2018 school year. In order to be granted tenure the employee must have received composite or overall annual professional performance review ratings pursuant to Education Law Section 3012-d of either effective or highly effective in at least three of the four preceding years and if the employee receives an ineffective composite or overall rating in the final year of the probationary period she shall not be eligible for tenure at that time.
- 4.5 RESOLVED, that the Board of Education appoint **Jason Dean**, of 1079 Flyer Road, Kirkville, NY 13082, to the position of Technology Teacher, who holds initial certification in Technology Education, to a four (4) year probationary period in the tenure area of Technology Teacher, effective August 30, 2017 and tentatively ending on August 29, 2021 and to be paid at Step 3, B+90M, \$62,013 for the 2017-2018 school year. In order to be granted tenure the employee must have received composite or overall annual professional performance review ratings pursuant to Education Law Section 3012-d of either effective or highly effective in at least three of the four preceding years and if the employee receives an ineffective composite or overall rating in the final year of the probationary period he shall not be eligible for tenure at that time.
- 4.6 RESOLVED, that the Board of Education appoint **William (Max) Main**, of PO Box 399, Union Springs, NY 13160, to the probationary position of School Bus Driver for a probationary period not to exceed 52 weeks to commence on August 29, 2017 at a salary of \$15.25 per hour for the 2017-2018 school year.
- 4.7 RESOLVED, that the Board of Education appoint **Francis LoMascolo**, of PO Box 56, Union Springs, NY 13160, to the position of Non-Certified Substitute Teacher at the salary of \$88.00 per day effective September 5, 2017.
- 4.8 RESOLVED, that the Board of Education appoint **JudyWren Ford**, of 26 Marina Road, Lansing, NY 14882, to the position of Non-Certified Substitute Teacher at the salary of \$88.00 per day and Non-Certified Teacher Assistant at the salary of \$75.00 per day effective September 5, 2017.

- 4.9 RESOLVED, that the Board of Education approved the request for leave of absence for **Marie Phillips** at the July 24, 2017 board meeting, for medical leave to include the use of Family Medical Leave in conjunction with sick , personal and vacation time from July 26, 2017 through approximately September 6, 2017. The end of FMLA is August 25, 2017 with a return to work date of August 28, 2017.
- 4.10 RESOLVED, that the Board of Education appoint **Jennie Young-Walczyk** to the position of Long-Term Certified Substitute Music Teacher (1.0 fte) (Vocal), effective August 30, 2017 through approximately January 3, 2018, to be paid at a per diem rate of \$250.11 per day.
- 4.11 RESOLVED, that the Board of Education appoint **Sandra L. Madden**, 365 W. 4th Street South, Fulton, NY 13069 (*pending fingerprint clearance*) to the probationary position of Senior Clerk Typist (CSE) for a probationary period not to exceed 52 weeks to commence on September 11, 2017 at a salary of \$25,377.16 for the 2017-2018 school year.
- 4.12 RESOLVED, that the Board of Education appoint **Grace Weaver**, of 1369 State Route 326, Cayuga, NY 13034, to the position of Literacy Teacher, who holds professional certification in Literacy (Birth-Grade 6), to a four (4) year probationary period in the tenure area of Literacy Teacher, effective August 30, 2017 and tentatively ending on August 29, 2021 and to be paid at Step 1, B+30M, \$54,817 for the 2017-2018 school year. In order to be granted tenure the employee must have received composite or overall annual professional performance review ratings pursuant to Education Law Section 3012-d of either effective or highly effective in at least three of the four preceding years and if the employee receives an ineffective composite or overall rating in the final year of the probationary period she shall not be eligible for tenure at that time.
- 4.13 RESOLVED, that the Board of Education approves the following transfer for the 2017-2018 school year:
- Russell, Hannah School Counselor**
From: Middle School to Cayuga Elementary (School Counselor)

Carried: 7-0

Adjournment

Motion by: Jeffrey Culver Seconded by: Mary Seitz

To adjourn the Board meeting at 9:38 p.m.

Carried: 7-0

Respectfully Submitted,

Valerie Castiglia
District Clerk